



COVID19 Business Specific Health & Safety Form

TRANSIENT LODGING

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must **read and implement** the County of Mendocino-specific guidelines for Transient Lodging, including short-term vacation rentals, issued in the August 28, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Transient Lodging](#), the [County of Mendocino Public Health Order dated August 28, 2020](#) and the [County of Mendocino Facial Coverings Order dated July 2, 2020](#). A health and safety plan is required to operate.

NOTE: Effective August 28, 2020 transient lodging rental to a fire evacuee or emergency responder is not subject to the 75% maximum occupancy or 24 hour vacancy period.

1. Describe the type of signage you will have and locations. **We laminated signs in the kitchen and by the front door that say to wear a mask, wash hands, stay socially distant and what signs to look out for if they display symptoms and then what to do in the event they feel they may have contracted covid-19.**
2. Describe the PPE you will provide to your employees and guests. **We have one cleaning person and she wears a mask and gloves when she comes to clean. As for guests, we have hand sanitizer and wipes out for every guest. And signs saying they must wear a mask any time they are off the property.**
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques. **I have walked through the home with our cleaning person and explained everything that needs to be wiped down and disinfected. We have a HEPA filter on our vacuum and we just purchased a new washer and dryer to even more thoroughly clean all the linens in the home. She knows to wipe down all doors knobs, handles, banisters, appliance buttons and remote controls .**

4. Describe your plans for protecting your employees' health. We only have 1 employee who goes in the home and that is our cleaner. She needs to wear a mask and gloves while she is in the home. If she ever feels unwell, she knows she is meant to notify us immediately and cease work or going into the home. We have hand sanitizer and wipes and she never comes into contact with other people while she is there.
5. Describe your plans for protecting the health of guests. We tell them to keep socially distant and to always wear a mask outside the property. It's a single home and we only allow one family in at a time. We leave hand sanitizer and wipes out for every guest. Everything is cleaned impeccably before they get there.
6. Describe how you will prevent crowds gathering at your facility. We are making any of our guests aware that they are not allowed to have anyone but their immediate group they came with inside the home. If they want to see friends not staying in the home while they are there they are told they must do so outside of the home, wearing masks, and maintaining social distance. We also have them sign agreeing to these rules when they make the booking for our home.
7. Describe how you will enforce physical distancing at your facility. Since we are a single family home, we do not enforce social distancing within the home. However guests can only interact on the property with the people they came with. If they leave the property they must wear a mask and maintain social distance with others.
8. Describe the payment methods you will use (contactless is preferred). We take reservations online thru the Airbnb website and we take all payments that way as well. Contactless 100% of the time.
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call. Amy Feitelberg 917.620.9260, Jennifer Lee 310.562.9156 we are the family that owns the home and are not on site but available 24 hours. Juanita Torres is available within 1 hour 707.357.6548
10. To the extent feasible, reservations shall be made by phone or online prior to arrival. What are your methods for taking reservations and appointments? We take our reservations online through the Airbnb website.
11. Describe the limit on the number of guests permitted in each room, unit, or vacation rental (regardless of size). Our house has 3 bedrooms. We are only allowing up to 4 adults and the children of that household but still no more than 6 people at any given time including children.

12. Describe the occupancy limitations for your hotel or vacation rental. **We only have room for 6 people. We never take more than 6 and that would only include up to 4 adults and their children from the same family.**
13. How many hours are necessary between separate room or unit occupancies on your property? **48 hours between rentals.**
14. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders. **We have the rules and regulations set forth by Mendocino County in our contract on the Airbnb website that guests must sign in order to rent our home.**
15. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation? **Our rental is a single family home. If one guest contracts the virus, they would be able to self quarantine in the home but family that is renting would all have to stay in our home for the minimum 14 days until retested. We would immediately have to cancel any upcoming rentals and we would immediately notify the County health department.**
16. If your property has a sauna, hot tub or steam room, is it operational? **We do have a hot tub and it's operational. It is drained and cleaned before every new guest.**

Self-certify

Go to www.mendocinocountybusiness.org, click **Self-Certification** in numbered item 5, select Transient Lodging from the dropdown menu, upload your plan and complete the self-certification process online. Alternatively, you may mail the completed certification form (with any required attachments) to: County of Mendocino Environmental Health, 860 N. Bush Street, Ukiah, CA 95482.

Your Business Specific Health & Safety Plan will become public record.