



COVID19 Business Specific Health & Safety Form

TRANSIENT LODGING

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must **read and implement** the County of Mendocino-specific guidelines for Transient Lodging, including short-term vacation rentals, issued in the June 12, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Transient Lodging](#) and the [County of Mendocino Public Health Order dated June 12, 2020](#). A health and safety plan is required to operate.

Business: Bridge House in Albion

Description: Single family home with two bedrooms two bathrooms

1. Describe the type of signage you will have and locations.
Signage will be posted at the entrance to the house (back and front doors) reminding guests to use the provided hand sanitizer and disinfectant wipes as needed, wash hands frequently with the liquid soap provided at both kitchen and bathroom sinks, to wear masks should they encounter another individual on the property (highly unlikely) and to maintain a minimum 6 foot distance from others.
2. Describe the PPE you will provide to your employees and guests.
The PPE provided to guests will include hand sanitizer, disinfectant wipes, liquid soap, and disposable masks if they have forgotten to bring their own.
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.
We operate the property as a sole proprietorship with no employees or temporary workers.
4. Describe your plans for protecting your employees' health.
The cleaning crew has undertaken Covid-19 cleaning training and will observe all PPE requirements while on property as well as observing guidelines for cleaning and laundry.
5. Describe your plans for protecting the health of guests.

A 48-hour period before and after each reservation with no guest. When cleaning, all windows and doors will be left open. Cleaning crew will disinfect all surfaces, and clean in accordance with the guidelines set forth by the county (bagging linens, washing everything even it doesn't appear to have been used, etc.). Should we need to access the house while guests are staying there, we will ask them to temporarily exit while we make any necessary repairs. Entry to the property is via a lockbox with key. The lockbox and key will be disinfected between guests. Books, periodicals, brochures etc. have been removed.

6. Describe how you will prevent crowds gathering at your facility.
The house is located in Albion village and neighbors will be keeping a watchful eye. We permit only family units and all bookings are scrutinized before being confirmed. The house rules include no additional guests, no parties, no gatherings permitted.
7. Describe how you will enforce physical distancing at your facility.
The guests will be the only ones on the property; they will have the property and gardens to themselves
8. Describe the payment methods you will use (contactless is preferred).
Payments are handled through Airbnb or VRBO and no money changes hands. Guests payments are through direct deposit into my checking account.
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call.
Alison and Alex de Grassi; 707-508-6752; alisondegrassi@gmail.com
10. Reservations are required. What are your methods for taking reservations and appointments?
Reservations are always required, and managed through Airbnb or VRBO, and are handled exclusively online.
11. Describe the limit on the number of guests permitted in each room, unit, or vacation rental (regardless of size).
There are two bedrooms with an occupancy of 2 persons maximum per room.
12. Describe the occupancy limitations for your hotel or vacation rental. **See above**
13. How many hours are necessary between separate room or unit occupancies on your property?
Check out is strictly enforced as 11am, and check in is no earlier than 3pm on the following day. However, we have blocked 48 hours between reservations.

14. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.

The health order will be sent to them electronically prior to their arrival for their review, and a single use one page agreement for them to sign acknowledging they have read, understood, and agree to comply with the order will be there upon arrival. We will ask them to return it to me by providing a SASE.

15. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation?

I will immediately cancel any subsequent reservations for the following 14 days, to allow them to self-isolate on my property, at no additional cost to them for the room unless they offer, and be available to assist with them ordering food to be delivered, and direct them to any local medical facilities as needed.

16. If your property has a sauna, hot tub or steam room, is it operational?

Not applicable.

Your Business Specific Health & Safety Plan will become public record.