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MENDOCINO COUNTY
ENVIRONMENTAL HEALTH

COVID19 Business Specific Health & Safety Form ZOOS, GALLERIES, MUSEUMS and AQUARIUMS

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must **read and implement** the County of Mendocino-specific guidelines for Zoos, Galleries, Museums and Aquariums issued in the June 12, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Zoos, Galleries, Museums and Aquariums](#) and the [County of Mendocino Public Health Order dated June 12, 2020](#). A health and safety plan is required to operate.

1. Describe the type of signage you will have and locations.

All county required signage at entrance plus others specific to the gallery.

2. Describe the PPE you will provide to your employees and patrons.

At entrance with signs, hand sanitizer, masks if needed and gloves if they want to handle anything they are considering buying – signs around gallery saying this.

3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.

Employees have read county ordinances and we have talked about the importance of them.

4. Describe your plans for protecting your employees' health.

Wear masks, take outside break on patio-no visitors there- when needed to get fresh air. Employees wash hands immediately upon arrival. Sanitize everything after touching – door handles, toilet handle, sink, microwave buttons, pens, computer, 6' distancing.

5. Describe your plans for protecting the health of visitors.

30" Plexiglass barrier around desk when purchasing . 6' distance when speaking with visitors.

6. Describe how you will prevent crowds gathering at your facility.

Only 10 people allowed in at a time. After 10 people, others may enter when someone leaves. We will be monitoring.

7. Describe how you will enforce physical distancing at your facility.

Limited amount of people inside at one time. Remind them. If we have to ask them to be aware, we will.

8. Describe the payment methods you will use (contactless is preferred).

Credit card terminal. We will clean the terminal before each use, in front of them. We will hold the terminal toward them and have them put in their credit card. We will process the sale and hold the terminal toward them so they can take out their credit card. If they want a receipt they can rip it off the credit card. We will then clean the terminal again. They may use a glove if preferred.

9. Describe how you will ensure that shared items such as audio headsets or other shared items are disinfected. N/A

10. Describe your reservation system and how you plan to stagger individual visitors and those from different household units.

Visitors may call or email for reservations before or after regular business hours.

11. Describe how you will reconfigure seating to maintain six feet of physical distancing between visitors. N/A

12. Describe methods for the use of items such as touchscreens, grab handles, buttons, telephone and other listening devices, handheld props, flip doors, etc.

Sanitize immediately before and after using of cc machine, pens, counters

13. If applicable, describe how you will indicate separate entry and exits to/from your facility. N/A

14. If your facility uses a shuttle service, describe how you will limit usage. N/A

15. Describe your methods for reconfiguring parking areas to avoid congregation. N/A

16. Describe how you will ensure physical distancing in restrooms. N/A

17. If your facility has a retail area, describe the health and safety guidelines you have taken to protect employees and visitors.

All of the above. Physical distancing, limited amount of people in building at one time, sanitizing hands before entry, gloves if they want to handle things – signs up saying this.

18. If your facility has a food service area, describe the health and safety guidelines you have taken to protect employees and visitors. N/A

Your Business Specific Health & Safety Plan will become public record.