



COVID19 Business Specific Health & Safety Form TRANSIENT LODGING

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must **read and implement** the County of Mendocino-specific guidelines for Transient Lodging, including short-term vacation rentals, issued in the June 12, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Transient Lodging](#) and the [County of Mendocino Public Health Order dated June 12, 2020](#). A health and safety plan is required to operate.

1. Describe the type of signage you will have and locations.
 - a. Provide local COVID-19 safety information regarding mask usage, handwashing and social distancing requirements. Also will have emergency contact information available
2. Describe the PPE you will provide to your employees and guests.
 - a. Cleaning person will have mask, gloves, soap and hand sanitizer available. Guests will be provided with soap and hand sanitizer
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.
 - a. I will work directly to train cleaning staff in order to follow State of California guidelines for safe cleaning of Vacation Rentals
4. Describe your plans for protecting your employees' health.
 - a. Waiting 24 hours before entering vacation rental after guests depart
 - b. running whole house ventilation system at high speed to replace indoor air with outside air at a faster rate
 - c. PPE, soap and hand sanitizer provided
5. Describe your plans for protecting the health of guests.

- a. 72 hour open calendar between guests
 - b. running whole house ventilation system at high speed to replace indoor air with outside air at a faster rate
 - c. soap and hand sanitizer provided
 - d. State of California cleaning protocols followed between guests
6. Describe how you will prevent crowds gathering at your facility.
 - a. This is strictly forbidden in the rental contract
7. Describe how your will enforce physical distancing at your facility.
 - a. There will be no direct contact between property staff and guests. Guests will have sole use of the home during their stay.
8. Describe the payment methods you will use (contactless is preferred).
 - a. Online booking platforms and payment by mail
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call.
 - a. Marlee Sweetser - (707) 357-5833 – available within 1 hour
 - b. Ted Seymour – (707) 357-3433 – back up person to contact
10. Reservations are required. What are your methods for taking reservations and appointments?
 - a. Online booking platforms and direct bookings. All done remotely without direct personal contact
11. Describe the limit on the number of guests permitted in each room, unit, or vacation rental (regardless of size).
 - a. 10 persons maximum allowed in vacation rental
12. Describe the occupancy limitations for your hotel or vacation rental.
 - a. 10 persons maximum
13. How many hours are necessary between separate room or unit occupancies on your property?
 - a. 72 hours

14. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.

a. Added as per Mendocino Public Health orders

15. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation?

a. Allowing isolation/quarantine in place as per health order. Will cancel future rental stays as necessary

16. If your property has a sauna, hot tub or steam room, is it operational?

a. Hot tub will be switched off at breaker

Your Business Specific Health & Safety Plan will become public record.