



## COVID19 Business Specific Health & Safety Form CAMPGROUNDS, RV PARKS, OUTDOOR RECREATION

**NOTE:** In order to self-certify compliance at [www.mendocinocountybusiness.org](http://www.mendocinocountybusiness.org), you must read and implement the County of Mendocino-specific guidelines for Campgrounds, RV Parks and Outdoor Recreation issued in the July 24, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Campgrounds, RV Parks and Outdoor Recreation](#), the [County of Mendocino Public Health Order dated July 24, 2020](#) and the [County of Mendocino Facial Coverings Order dated July 2, 2020](#). A health and safety plan is required to operate.

1. Describe the type of signage you will have and locations. *1. DO NOT ENTER IF FEEL SICK  
2. MUST WEAR FACIAL COVERINGS TO ENTER 3. MUST PRACTICE SOCIAL DISTANCING*
2. Describe the PPE you will provide to your employees and guests. *NO EMPLOYEES, SELF & GUESTS WILL BE PROVIDED HAND SANITIZERS, DISINFECTANT & SOAP AND WATER*
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques. *NO EMPLOYEES - SELF WILL DISINFECT ALL HIGH CONTACT SURFACES FREQUENTLY AND SANITIZE W/ SOAP & WATER OR HAND SANITIZER*
4. Describe your plans for protecting your employees' health *N/A  
NO EMPLOYEES - WILL WEAR FACE MASKS IF GUESTS ARE ON BOARD VESSEL*
5. Describe your plans for protecting the health of clients and guests. *FACE MASKS & SANITIZE HIGH CONTACT SURFACES & PROVIDE SANITIZER IF GUEST ON BOARD*
6. Describe how you will prevent crowds gathering at your facility. *NOT OPEN TO PUBLIC AND ALLOW ONLY 2 GUEST AT A TIME ON BOARD VESSEL*
7. Describe how you will enforce physical distancing at your facility. *PLACE "X" MARKS ON DECK OF BOAT FOR GUEST PURPOSES*
8. Describe the payment methods you will use (contactless is preferred) *N/A - NO SERVICES OR PRODUCTS PROVIDED (COMMERCIAL FISHING)*
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the contacts for your property and who can be on the property within an hour. *ROBERT SMITH OR GINA WHITE (707) 272-2267  
DIVE BOAT*
10. To the extent feasible, reservations shall be made by phone or online prior to arrival. What are your methods for taking reservations and appointments? *N/A - NO RESERVATIONS OR APPOINTMENTS WILL BE SCHEDULED*

11. Describe the limit on the number of guests permitted in each tent site, RV site, and cabin (regardless of size). *N/A (2 GUESTS ABOARD VESSEL ONLY)*
12. Describe the occupancy limitations for your campground or RV Park. *N/A*
13. How many hours are necessary between tent site, RV site or cabin rentals for required cleaning and disinfection? *N/A - BOAT WILL BE DISINFECTED AT START OF DAY AND EVERY 4 HOURS IF GUESTS ABOARD*
14. Describe the method you'll use to keep physical distancing between tent or RV sites.
15. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders. *- DAILY SCREENING FORM TO BE REVIEWED + SIGNED BY GUESTS - THERMOMETER PROVIDED*
16. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation? *DOCK BOAT AND SELF ISOLATE AT HOME FOR TAE 14 DAYS REQUIRED*
17. Describe the methods you will use to clean and disinfect communal restroom and shower facilities. *BLEACH AND WATER SOLUTION USED*
18. Describe the measures you will take to clean swimming pools and surrounding areas. *N/A*
19. If your facility has a food/dining area, describe the measures you will take ensure the safety of guests and employees. *N/A*
20. Describe the measures you will take to clean and disinfect communal laundry facilities. *N/A*
21. Describe the specialized training you will give to grounds and building personnel. *N/A*
22. Describe the measures you will take to communicate with visitors and keep them safe. *POST REQUIRED SIGNS SCREENING + PROVIDE SANITIZING WHILE ON BOARD VESSEL*
23. If you have a charter boat, describe how you plan to keep people six (6) feet apart while waiting for the trip to begin and on a fishing trip. *NOT A CHARTER, 2 GUESTS ABOARD ONLY IN ORDER TO MAINTAIN 6 FT APART*
24. Describe your methods for sanitizing equipment such as high touch surfaces, life vests and equipment. *SANITIZING WIPES, CONTAINING 70% ALCOHOL & SPRAY FOR LIFE VESTS & OTHER EQUIPMENT IF NEEDED*

### Self-certify

Go to [www.mendocinocountybusiness.org](http://www.mendocinocountybusiness.org), click **Self-Certification** in numbered item 5, select Campgrounds, RV Parks, Outdoor Recreation from the dropdown menu, upload your plan and complete the self-certification process online. Alternatively, you may mail the completed certification form (with any required attachments) to: County of Mendocino Environmental Health, 860 N. Bush Street, Ukiah, CA 95482.

*Your Business Specific Health & Safety Plan will become public record.*

Business name: ROBERT SMITH / COMMERCIAL DIVER F/V TERMINATOR  
Facility Address: 19101 S. HARBOR DRIVE, FORT BRAGG, CA 95437

Approximate gross square footage of space open to the public: NONE  
NOT OPEN TO PUBLIC

**1. Signage:**

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, or new loss of taste or smell; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

**2. Measures for Employee Training:**

- Information on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
- The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- To seek medical attention if their symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.
- The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or handwashing station, per CDC guidelines).
- The importance of physical distancing, both at work and off work time (see Physical Distancing section below).
- Proper use of face coverings\*, including:
  - Face coverings do not protect the wearer and are not personal protective equipment (PPE).
  - Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
  - Employees should wash or sanitize hands before and after using or adjusting face coverings.
  - Avoid touching eyes, nose, and mouth.

- Face coverings should be washed after each shift.

**\*NOTE: See Appendix A for a summary of the County of Mendocino's Facial Coverings Order effective May 1, 2020**

- Ensure temporary or contract workers at the facility are also properly trained in COVID-19 prevention policies and have necessary PPE. Discuss these responsibilities ahead of time with organizations supplying temporary and/or contract workers.
- Information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home.

**3. Measures To Protect Employee Health (check all that apply to the facility):**

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Symptom checks are being conducted before employees may enter the work space.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Break rooms: N/A

Bathrooms: N/A

Other ( <sup>BOAT</sup> <sub>CABIN</sub> ): 2X'S DAILY - A.M & P.M. OR EVERY 4 HRS IF GUESTS ON BOARD VESSEL

- Disinfectant and related supplies are available to all employees at the following location(s):

BOAT CABIN CABINET BY DOOR

- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

COUNTER @ DOOR ENTRY

- Soap and water are available to all employees at the following location(s): OUTSIDE SHOWER & SINK STATION
- Copies of this Protocol have been distributed to all employees. - NO EMPLOYEES
- Describe other measures:

HAND SANITIZERS WIPES AVAILABLE OR GEL SANITIZER @ ENTRY TO BOAT CABIN

4. **Measures To Prevent Crowds From Gathering (check all that apply to the facility):**

- Limit the number of customers in the store at any one time to [insert maximum number here], which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.
- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines.  
Explain:

N/A

- Optional—Describe other measures:

NONE

5. **Measures To Keep People At Least Six Feet Apart (check all that apply to the facility):**

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Describe other measures:

NONE

6. **Measures To Prevent Unnecessary Contact (check all that apply to the facility):**

- Preventing people from self-serving any items that are food-related.
  - Lids for cups and food-bar type items are provided by staff; not to customers to grab. N/A
  - Bulk-item food bins are not available for customer self-service use. N/A

- Not permitting customers to bring their own bags, mugs, or other reusable items from home that must be handled by employees. Customers bringing their own reusable items that do not require handling by employees is permissible.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe:
- Optional—Describe other measures (e.g. providing senior-only hours):

NONE

**7. Measures To Increase Sanitization (check all that apply to the facility):**

- Businesses and facilities re-opening should comply with the CDC Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools and Homes (<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>)
- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Optional—Describe other measures:

Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

**You may contact the following person with any questions or comments about this protocol:**

Name: ROBERT SMITH OR GINA WHITE

Phone number: 707-272-2267