# A close up of a sign Description automatically generated

# COVID19 Business Specific Health & Safety Form

# TRANSIENT LODGING

**NOTE:** In order to self-certify compliance at [www.mendocinocountybusiness.org](http://www.mendocinocountybusiness.org/), you must **read and implement** the County of Mendocino-specific guidelines for Transient Lodging, including short-term vacation rentals, issued in the June 12, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Transient Lodging](file:////Users/alisondegrassi/Dropbox%20(Personal)/Alison%20de%20Grassi's%20files/Alison's%20Documents/West%20Center/Safe%20Opening%20Website/Content/Mendo%20Safe%20Opening/COVID19%20Business%20Specific%20Health%20&%20Safety%20Forms/In%20order%20to%20fill%20out%20this%20form%20and%20create%20a%20health%20and%20safety%20plan%20for%20your%20business,%20refer%20to%20the%20State%20of%20California%20Guidelines%20for%20Hair%20Salons%20and%20Barbershops%20and%20the%20County%20of%20Mendocino%20Public%20Health%20Order%20dated%20June%2012,%202020.%20A%20health%20and%20safety%20plan%20is%20required%20to%20operate.) and the [County of Mendocino Public Health Order dated June 12, 2020](https://www.mendocinocounty.org/home/showdocument?id=36100). A health and safety plan is required to operate.

1. Describe the type of signage you will have and locations.
   1. Since this is a private residence, rather than signage, each guest will be personally notified in the Home Guide provided to each guest of the name and contact information of the contact person. No masks are required due to property only being used by one family per reservation.
2. Describe the PPE you will provide to your employees and guests.
   1. Housekeeper will use Masks and gloves during each cleaning
   2. Hot tub cleaning service will use mask and gloves while cleaning
   3. Caretaker will use mask if /when interacting with guests
   4. Guests will not be required PPE due to this property being a vacation rental occupied by one family at a time.
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.
   1. Housekeeper and caretaker will be provided with guidelines put forth by county on cleaning and safety standards
4. Describe your plans for protecting your employees' health.
   1. Housekeeper and caretaker will be provided with guidelines put forth by county on cleaning and safety standards
   2. Housekeeper will not be onsite while guests are present, and will wait a minimum of 24 hours after guests leave to enter the house
   3. Housekeeper and caretaker will utilize appropriate PPE when entering the facility
   4. Housekeeper and caretaker will take temperature check prior to entering the property
5. Describe your plans for protecting the health of guests.
   1. Property will be vacant 72 hours between guests
   2. Cleaning guidelines set forth by the county will be followed
6. Describe how you will prevent crowds gathering at your facility.
   1. Per rental agreement for vacation rental, only 2 adults and their children will occupy the house during any reservation.
7. Describe how your will enforce physical distancing at your facility.
   1. n/a. physical distancing is not required for individuals within the same family unit
8. Describe the payment methods you will use (contactless is preferred).
   1. Reservations are made online and payment is made via internet (in most cases) or mail (in some cases).
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call.
   1. Ray Ralon: 602 918-0476. Available within one hour of a call.
10. Reservations are required. What are your methods for taking reservations and appointments?
    1. Reservations are made online.
11. Describe the limit on the number of guests permitted in each room, unit, or vacation rental (regardless of size).
    1. One family containing two adults and their children.
12. Describe the occupancy limitations for your hotel or vacation rental.
    1. One family including 2 adults and their children
13. How many hours are necessary between separate room or unit occupancies on your property?
    1. 72 hours
14. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.
    1. Signed agreement will be sent to each guest prior to their reservations. This agreement will include all requirements set forth by the county during the COVID 19 pandemic. Items included are:
       1. Acknowledgement and agreement to comply with county SIP order
       2. Agreement that they will not travel to the property if they are infected with COVID 19
       3. Only one family may occupy at a time
       4. Comply with all isolation and tracing and quarantine requirements if found to be infected with COVID 19 during their stay
15. If your property has a sauna, hot tub or steam room, is it operational?
    1. Yes, I is operational and cleaned thoroughly after each guest leaves at the end of their reservation.

*Your Business Specific Health & Safety Plan will become public record.*