# COVID19 Health & Safety Plan

# TRANSIENT LODGING

1. Describe the type of signage you will have and locations: there will be signs posted inside the property reminding employees and guests to wear face coverings and maintain social distancing.
2. Describe the PPE you will provide to your employees and guests: disposable masks and gloves are available on the property for both employee and guest use.
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques: employees are instructed to review and become familiar with county regulations and public health orders currently in place. Time is available during work hours to answer any questions or concerns related to new procedures.
4. Describe your plans for protecting your employees’ health: strict distancing while working, only one employee allowed to work in a room at a time. Ample sanitation equipment and supplies available.
5. Describe your plans for protecting the health of guests: 48 hour waiting period between guest bookings.
6. Describe how you will prevent crowds gathering at your facility: there is a locked gate restricting unwanted outside entry. Only employees or guests are allowed on the property.
7. Describe how your will enforce physical distancing at your facility: employees and guests are advised to follow public health orders. Only members of the “social bubble” are allowed on the property along with the guests. “COVID19 Contact” is available locally to investigate any concerning issues.
8. Describe the payment methods you will use (contactless is preferred): bookings are handled through a website. Payments are accepted electronically (contactless).
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call: Cory Smith, 831-247-4537, available within one hour of a call.
10. To the extent feasible, reservations shall be made by phone or online prior to arrival. What are your methods for taking reservations and appointments? Reservations are made through Airbnb.com.
11. Describe the limit on the number of guests permitted in each room, unit, or vacation rental (regardless of size): no more than 6 total guests allowed in the house, must be members of the “social bubble.”
12. Describe the occupancy limitations for your hotel or vacation rental: only accepting bookings for small gatherings, no large events.
13. How many hours are necessary between separate room or unit occupancies on your property? 48 hours allowed in-between guest use.
14. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders: electronic document sent through Airbnb website; guests are to provide photocopy of IDs and contact phone numbers.
15. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation? Our intention is to follow the current public health requirement ordered by county health officers. Guest is to remain isolated on the property for the required amount of time. Food is to be provided by the guest; housing to is be provided at a negotiated cost.
16. If your property has a sauna, hot tub or steam room, is it operational? No, not applicable.