

Safe Business Re-Opening Plan
County of Mendocino Public Health Order dated 6/11/2020

Baleen
950 S. Hwy. 1, Albion, CA 95410

DATED: June 13, 2020

Overview. Baleen, owned by Marguerite Gear (the “Owner”), is a single-family Vacation Rental (the “Unit”) as defined by the County of Mendocino Order of the Health Officer dated June 11, 2020 (the “Order”). As such, the Unit is subject to the following conditions:

1. A self-check-in protocol via a pre-assigned code for the Nexia/Schlage web-based front door security system.
2. Order compliance notices posted at Unit entryway.
3. The Unit shall be rented to be occupied by no more than one (1) “family” or living unit which can include no more than two (2) adults and their children.
4. Reservations and occupancy of the Unit will be staggered such that the Unit is vacant for at least 72 hours between each separate occupancy.
5. As part of each reservation or booking and prior to occupancy, an agreement will be signed with each renting adult providing:
 - a. An agreement to comply with the Order;
 - b. An agreement to comply with any isolation/quarantine directive and contract tracing required by county authorities in the event a guest is determined to have contracted COVID-19;
 - c. An agreement to accept the designated isolation/quarantine space provided and allocation of costs (below) without recourse against the County of Mendocino should a guest be determined to have contracted COVID-19.
6. The following person shall be available as a local caretaker (as defined in the Order) in connection with COVID-19-related issues:

Maria Salmon
Pilar_salmon@hotmail.com
(707) 734-0330
7. Guest cancellations due to COVID-19-related issues shall be fully refunded up to 24 hours before scheduled arrival.

Cleaning and Sanitizing Protocols. In compliance with guidelines from CDC and Cal/OSHA, and Vacation Rental Housekeeping Professionals (VRHP) Cleaning Guidelines for COVID-19 (<https://www.vrma.org/page/vrhp/vrma-cleaning-guidelines-for-covid-19>), the following cleaning and sanitizing protocols will be performed for each stay:

1. All hard surfaces and countertops shall be cleaned with disinfecting solution.
2. All high-touch areas such as doorknobs, light switches, keypads, chair backs, remote controls, phones and other handles will be cleaned with disinfecting solution.
3. Owner-provided linens will be laundered between guests at the highest recommended temperature.
4. All pillows and mattresses will be covered with protective zippered covers, which will be washed between guests as per #3 above.
5. All trash cans shall be lined with disposable trash liners and replaced between guests.

6. Non-washable, decorative pillows shall be removed for the duration of the Order.
7. The hot tub shall remain closed throughout the duration of the Order.

Conditions for Quarantine or Self-Isolation

Should an occupant be diagnosed with or exposed to COVID-19 while staying in the Unit and determined by a medical professional to require self-isolation or quarantine, the following conditions shall apply:

1. The affected rental guest(s) shall immediately notify the Owner and the local Caretaker of the diagnosis and medical recommendation.
2. Guests requiring self-isolation may be housed in one of the bedroom suites, each of which has a dedicated bathroom and is located on separate floors.
3. Guests requiring quarantine may be housed in the rest of the Unit as required.
4. Food may be ordered by telephone and online on Mondays, Wednesdays, and Saturdays from the Elk Store (or, in the alternative, Albion Market or Harvest Market/Mendoza's) and paid for online. The Elk Store provides same-day curbside pick-up and delivery.
5. Expense for extended occupancy of the Unit as a result of medically-mandated quarantine or self-isolation will be charged to the occupying renter(s) at the published nightly rate for the Unit.
6. Pick-up and delivery services from caretaker will be charged at the rate of \$30/hour.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Marguerite Gear", with a long horizontal flourish extending to the right.

Marguerite Gear
Owner, Baleen