**Mendocino County Safe Business Reopening Plan**

**Site Specific Protection Plan for SEE LLC**

General Conditions:

SEE LLC operates a single-family Vacation Rental (the “Unit”) located at 2607 Seabiscuit Drive, Navarro, CA, as defined by the County of Mendocino Order of the Health Officer, dated September 22, 2020.

As such, it is subject to the following conditions:

1. Signage: the final reservation confirmation email stipulates that the guests comply with County and State health guidelines: wearing masks in public, washing hands frequently, keeping socially distant – 6 feet apart, etc. A sign with this same information will be placed permanently at the table in the Unit. The Unit is a self-contained unit.
2. PPE: all guests are responsible for their own PPE when traveling in the public. We will have hand sanitizer available at the table in the Unit. We have no employees. Any independent contractors going in or out of the home will be responsible for their own PPE.
3. Training and protection: This point is not applicable, as we have no employees. I have given a best practices sheet on how to clean our home per the State and County guidelines, to our cleaning crew to supplement their own protocols.
4. Protection of Employees: This point is not applicable, as we have no employees.
5. Protection of our Guests: in addition to what we have already stated above, our unit will be vacated between stays for a minimum of 24 hours. Guests will check-in and check-out by themselves. The Unit is a self-contained Unit and there is only one Unit on the premises, so only one set of Guests will be allowed at any given time.
6. Preventing crowds: The Unit is a self-contained Unit and there is only one Unit on the premises. Unit is limited to guests only (maximum of two (2) adults; no children allowed). No additional visitors or guests are allowed.
7. Enforcement of physical distancing in the home: this point is not applicable, as this is a self-contained, standalone Unit, which a maximum of two adults are allowed to rent at any one time.
8. Payment methods: all payments are electronic and online only, processed by a third-party online booking platform.
9. Emergency contact information: Anya Emerson, Manager: 646-696-1064 (onsite).
10. Reservations: Reservations are handled by third-party online booking platform.
11. Unit will be left vacant for a minimum of 24 hours between guest occupancies.
12. Guest Acknowledgment: all applicable links to County of Mendocino Covid-19 website and the applicable portions of the aforementioned health order, are attached to the Welcome email we send to our guests. All guests must acknowledge the receipt of the email, and by doing so agree that they are in possession of the health guidelines and house rules and will comply accordingly.
13. Contracting Covid-19: In the event that an occupant is diagnosed with or exposed to COVID-19 while staying in the Unit and is determined by a medical professional to require isolation or quarantine, the following conditions shall apply.

 1. The affected rental guest(s) shall immediately notify the County Public Health authorities, the Unit Owner and the local Caretaker of the diagnosis and medical recommendation.

 2. Guests requiring isolation or quarantine may be housed in the Unit.

 3. Guests may order food by telephone from the Navarro General Store and pay by credit card. Curbside pick-up and delivery will be arranged every other day, as needed.

 4. Expense for extended occupancy of the rental unit as a result of medically ordered quarantine or isolation will be charged to the occupying renter(s) at a nightly rate equivalent to the nightly rate for the Unit.

**This document was prepared using the following resources:**

County of Mendocino *Order of the Health Officer,* Sept. 22, 2020.

[County of Mendocino Facial Coverings Order dated July 2, 2020](https://www.mendocinocounty.org/home/showdocument?id=36531)

Visit Mendocino *Health and Safety Guidelines*, June, 2020.

California Department of Public Health and CalOsha *COVID-19 Industry Guidance: Hotels, Lodging and Short Term Rentals,* June 5, 2020.

[State of California Guidelines for Transient Lodging](https://covid19.ca.gov/pdf/guidance-hotels-lodging-rentals.pdf),

Submitted by:

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