

# MENDOCINO COUNTY TRANSIENT LODGING COVID19

## Business Specific Health & Safety Form

### 1. Describe the type of signage you will have and locations.

We have signs directing the use of facial coverings and social distancing, etc. in accordance with County rules at the front entrance door for vacation rentals.

<https://www.mendocinocounty.org/home/showdocument?id=35690>

<https://www.mendocinocounty.org/home/showdocument?id=35694>

### 2. Describe the PPE you will provide to your employees and guests.

All must wear masks. All employees must wear masks and gloves. We provide new disposable PPE.

### 3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.

All employees must

Wear a mask or face covering when cleaning.

Maintain 6 feet/2 meters of distance from each other at all times

We Follow Airbnb's enhanced cleaning protocol's 5-step process between each stay.

This 5-step cleaning process is a set of cleaning practices that all hosts are required to follow between guest stays, in addition to the local laws and guideline. The process is based on Airbnb's cleaning handbook, which was developed in partnership with experts in an effort to curb the spread of COVID-19.

#### Step 1: Prepare

Proper preparation can help you and your team clean more efficiently and more safely. Make sure to:

Ventilate the space before and during cleaning, when possible

Use disinfectants approved by your local regulatory agencies for use against COVID-19

Always read the directions and warnings on your cleaning products carefully

Wash or disinfect your hands, and wear a mask and gloves while cleaning

#### Step 2: Clean

Cleaning is when you remove dust and dirt from surfaces, such as floors and countertops. Make sure to:

Sweep, vacuum, dust, and/or mop areas before sanitizing  
Wash all dishes and laundry at the highest heat setting possible  
Wipe down hard surfaces with soap and water  
Step 3: Sanitize

Sanitizing is when you use chemicals to reduce the number of bacteria on surfaces such as doorknobs and TV remotes. Make sure to:

Spray high-touch surfaces in each room with an approved disinfectant spray  
Let the disinfectant stand for the length of time specified on the product label  
Allow the surface to air-dry  
Step 4: Check

Make sure to:

Refer to the best practices in each room-by-room checklist to make sure that all areas are cleaned and sanitized between each stay  
Share these requirements with your hosting team and cleaning professionals  
Step 5: Reset

To help prevent cross-contamination, it's important to finish cleaning and sanitizing a room before replacing items for the next guest. Make sure to:

Wash your hands and replace gloves before replacing guest supplies, linens, and cleaning kits  
Safely dispose of or wash cleaning supplies and protective gear  
Don't re-enter a room once it's been sanitized  
Empty and/or clean your equipment (ex: vacuum, microfiber cloths) between each turnover  
Committing to the cleaning process is required for all listings

These practices require mask wearing, social distancing, and following the 5-step enhanced cleaning process.

All hosts and guests are required to follow the COVID-19 safety practices outlined above, as applicable.

#### **4. Describe your plans for protecting your employees' health.**

All must wear masks and gloves, cannot come to work if show any signs of fever or illness.  
Have no contact at all with guests, and only clean when no guests are present.

#### **5. Describe your plans for protecting the health of guests.**

The five step cleaning process mentioned above is put in place, and 48 hours between any guests. Signage is put at the front door. Payment is only through the internet. No employees are present whenever guests are present. Self-check in and check out. Touch less sanitizer is available at the door.

**6. Describe how you will prevent crowds gathering at your facility.**

No more than one family and a total of 4 guests are allowed at any time. No parties are allowed.

**7. Describe how you will enforce physical distancing at your facility.**

No more than 4 are allowed and all guests must agree to follow 6 feet guidelines.

**8. Describe the payment methods you will use (contactless is preferred).**

Pre-payment through the internet (contactless) is the only payment method used.

**9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call.**

Within one hour. (15 minutes away) Michael Purkey 707 813 0068

**10. To the extent feasible, reservations shall be made by phone or online prior to arrival.**

**What are your methods for taking reservations and appointments?**

Only online reservations prior to arrival.

**11. How many hours are necessary between separate room or unit occupancies on your property?**

48 hours

**12. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.**

All guests must sign the agreement that is in compliance with Mendocino Public Health Orders (below)

**13. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation?**

Follow mendocino guidelines and provide additional rental space in the rental per the agreement SEE BELOW.

**14. If your property has a sauna, hot tub or steam room, is it operational?**

No sauna, hot tub or steam room.

## **Agreement with Guest staying at the Mendocino Beach House (Rental)**

During the COVID-19 pandemic, it's important to keep health and safety in mind.

To protect the health and safety of our community, it is agreed (and all people who may be present at the rental before or during a stay) should not enter the rental or interact with their guests, and guests should not check into the Rental if any of the following are true:

You are actively infected or have tested positive with COVID-19 in the past 30 days  
You suspect you are sick or have been exposed and are awaiting test results to confirm or deny a diagnosis of COVID-19  
You are showing symptoms or are concerned about possible infection of COVID-19  
You've had close, sustained contact with an individual confirmed or suspected to be infected with COVID-19, within the last 14 days.

You also agree to

Wash your hands regularly

Be sure to wash your hands often, especially if you're in contact with people outside your reservation and are touching surfaces and utensils in a shared space or a common area.

Wash your hands properly with soap and water for at least 20 seconds

If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol; cover your hands and rub them together until they feel dry

Maintain distance and wear a mask in common areas and shared spaces

When you are in a common area or shared space (with any other guest), wear a mask and maintain distance from anyone who's not part of your reservation at all times in accordance with the COVID-19 safety practices (at least 6 feet or 2 meters).

A party ban applies to all rentals. No additional guests may visit the guests.

Each guest must provide us with mobile phone number(s)

and be signed by each adult, and by staying at the rental, and

Agree to the following:

- (1) to comply with the operative County Shelter-in-Place orders;
- (2) to comply with any and all isolation/quarantine orders and contact tracing required by County public health authorities, in the event a guest is determined by a medical professional to require isolation or quarantine for COVID-19;
- (3) The Rental agrees to provide space for guests, without primary residence in Mendocino County, for isolation and/or quarantine purposes in the event a guest is determined by a medical

professional to require isolation or quarantine for COVID-19 at the same daily rent as originally agreed and the guest agrees to pay for this daily rent.

(4) The Guest(s) agree to pay for their own costs (for housing, food and basic essential needs) in the event a guest, without primary residence in the County, is determined by a medical professional to require isolation or quarantine for COVID-19 during their stay;

(5) It is the obligation of the guest(s) to fully comply with any such allocation of costs without recourse against the County of Mendocino.

Signed,

Guest(s)

Date

Phone number(s)