

To prevent the spread of COVID-19, Wildflowers Beauty Co. is performing/adopting the following extra safety procedures, in addition with the safety procedures required by the California Board of Barbering and Cosmetology, (as suggested by the CDC, State of California, and the County of Mendocino) to ensure the safety of both our clients and employees;

- All employees will be conducting self checks at home to make sure they are not showing any symptoms of Covid-19 before being allowed to come in to work. Self checks include temperature and symptom checks as described by the CDC.
- Encouraging employees that are feeling any symptoms to stay home, self quarantine, and seek medical attention.
- All employees have been thoroughly trained and on the importance of and required to follow rules for physical distancing, hand washing, and other proper PPE protocols recommended by the CDC.
- All employees are required to clean their work stations, tools, and anything clients come into contact with before and after each client with medical grade (CAVI-WIPES) wipes and other disinfectants and cleaning methods approved by the CDC.
- All employees are required to wear face coverings at all times and eye coverings when providing services that enable a client to wear a face covering.
- Our reception desk, hand washing station, credit card terminal, counters, door handles, light switches, bathrooms, and other commonly used surfaces will be cleaned after each encounter to avoid the spread of Covid-19.
- All employees are required to wear disposable gloves between each client and/or contact with commonly used surfaces.
- All clients will be required to sign a form when booking an appointment, that requires the client to do a self check before coming to their appointment. On the form will be a step by step guide for them to follow on the proper way to do the at home self check as provided by the CDC. By signing the document, the client is acknowledging that they will do a self check at home before coming in for their reservation. If they are displaying any symptoms of Covid-19, they are required to cancel their reservation.
- Proper signage will be displayed on the entrance door during business hours. Signage will include a copy of the Social Distancing Protocol, and a copy of our business specific safety procedures required by clients, guests, and employees before entering the establishment and procedures in place while inside the establishment.

REQUIRED form for all clients before appointment:

Due to Covid-19, we are required (by the State of California, the CDC, and the County of Mendocino) to have all clients temperature and symptom checked before being able to enter the establishment. With that being said, we are not aloud to legally diagnose clients as we are not doctors. We are however requiring that all of our clients do an at home self evaluation within the hour before their reservation. Below are the list of symptoms to check yourself for as listed by the CDC for a proper home self evaluation, as directed by the CDC.

Do you display any of the following symptoms:

- *Fever or chills*
- *Cough*
- *Shortness of breath or difficulty breathing*

- *Fatigue*
- *Muscle or body aches*
- *Headache*
- *New loss of taste or smell*
- *Sore throat*
- *Congestion or runny nose*
- *Nausea or vomiting*
- *Diarrhea*

If you DO display any of the above symptoms, please cancel your reservation with us by calling, 707-621-9034, and we will cancel your reservation free of charge.

In the case that you do NOT show any symptoms, the following Check-In Procedure.

Check-In Procedure:

- If you decide to show up early, please stay in your car till the time of your appointment, as we are not allowing clients in our waiting area.
- Wait in your car and call our front desk at 707-621-9034 to check in for your appointment.
- Once your artist has sanitized their station you will receive a call to come to the front door.
- Come to the door with your mask on.
- Once in the building, please sanitize your hands at the front desk and wait for your artist to take you to the treatment room

Health & Safety Policies:

- Masks are required to be worn at all times while inside the salon.
- Masks must cover your nose and your mouth at all times.
- Food and beverages will not be permitted inside.
- Only clients receiving services will be permitted inside the salon. At this time no guests will be allowed to accompany clients during their appointments.
- To maintain social distancing all waiting areas have been removed.

Disinfection techniques:

- All employees will be conducting self checks at home to make sure they are not showing any symptoms of Covid-19 before being allowed to come in to work. Self checks include temperature and symptom checks as described by the CDC.
- Encouraging employees that are feeling any symptoms to stay home, self quarantine, and seek medical attention.
- All employees have been thoroughly trained and on the importance of and required to follow rules for physical distancing, hand washing, and other proper PPE protocols recommended by the CDC.
- All employees are required to clean their work stations, tools, and anything clients come into contact with before and after each client with medical grade (CAVI-WIPES) wipes and other disinfectants and cleaning methods approved by the CDC.

- All employees are required to wear face coverings at all times and eye coverings when providing services that enable a client to wear a face covering.
- Our reception desk, hand washing station, credit card terminal, counters, door handles, light switches, bathrooms, and other commonly used surfaces will be cleaned after each encounter to avoid the spread of Covid-19.
- All employees are required to wear disposable gloves between each client and/or contact with commonly used surfaces.