**KENNY’S BARBER SHOP BUSINESS PLAN**

The following business plan to re-open my business is based on the guidelines set forth by the state of California.

1. Describe the type of signage you will have and the locations.

I will have the standard signage that is required and provided by the Mendocino County website. It will be posted on the glass front door and adjacent window.

1. Describe the PPE you will provide to your employees and clients.

I am a solo operator and will wear my own PPE and I will require all patrons to wear PPE. If the patron doesn’t have their own PPE, I will provide it for them. No patrons will be allowed in my establishment without wearing PPE. I will also have hand sanitizer available for their protection and mine.

1. Describe your plans for training employees and contract workers on the use of PPE; disinfection; sanitations and other cleaning techniques.

I am a solo operator and I have no employees or contract workers. I am well versed in the required sanitation and disinfection techniques. I have spray cleaners that will be utilized to refresh and sanitize my work station and the patron areas. This will be done between each and every client.

1. Describe your plans for protecting your employees’ and clients’ health.

I will have my own PPE and will provide PPE for my clients as well as sanitizing my work station and client areas between each and every person. I have no employees.

1. Describe how you will prevent crowds gathering at your facility.

I provide service to only one patron at a time. I very seldom have more than two patrons in my establishment at a time. If I did have more than two, I would have the additional patrons wait in their vehicles until it was their turn to be served.

1. Describe how you will enforce physical distancing at your facility.

The patron area of my facility is 40 feet long by 14 feet wide with 3 work stations and 8 client waiting chairs. If more than two patrons attempt to enter my facility, I would remind them of social distancing and seat them at least six feet apart. That would require one of them to sit in the first one or two waiting chairs and the other in the waiting chairs approximately eight to ten feet away. This would allow for proper distancing. All other patrons would be required to remain in their vehicles.

1. Describe your reservation system and state the gap between client appointments to allow for sanitation practices.

My clients are seen on a first come first served basis. This system allows me ample time for proper sanitation procedures to be completed between my clients. If I have more than one client in my establishment at a time, the next patron will need to wait until my work station and client seating areas are properly cleaned before they are served.

1. Describe the payment methods you will use (contactless is preferred)

I provide services on a cash basis. The majority of my clients pay for their service and receive no change in return. This limits the contact as much as possible.

1. Describe the methods used to clean and disinfect shears, electric tools, clippers, etc.

All patron contact parts of the shears and clippers will be dipped in a 2 ounce Barbacide disinfectant per 32 ounce water solution. The handles and electric parts will be sprayed with a germicidal solution and wiped off between each patron.

1. Describe the methods used to clean and disinfect hoses, handles, chairs and other high contact areas.

All hoses, handles, chairs and other contact areas will be sprayed with a disinfectant solution and wiped clean at the start/end of my day and between each client.

1. Describe the methods for cleaning and disinfecting towels, smocks, capes and other reusable items.

The reusable towels will be laundered with laundry detergent and bleach and dried in a high heat dryer. The hair clothes will be single use paper and will be disposed after use.

1. Describe the occupancy limitations for the facility; workers and clients.

I am a solo practitioner and serve one client at a time. I will allow two to three patrons in my establishment at a time. The area will provide for three to four patrons which will all be safely distanced. I will not allow more than three patrons in my facility at a time. If I have more than three patrons the remainder will be required to wait in their vehicles until I can provide them service.

1. Describe how you will reconfigure seating and walking areas to maintain six feet of physical distancing in your facility.

My facility is currently situated to accommodate six feet of patron distancing.

1. If applicable, describe how you will indicate separate entry and exits to/from your facility.

My facility has only one entry /exit door so this is not applicable.