

Mar Vista Farm + Cottages

35101 S California 1
Gualala, CA 95445

We are submitting a new plan for certification due to ownership change projected for Nov 30, 2020.

**Current Owners are already certified. Tom and Renata Dorn,
Mar Vista Cottages at Anchor Bay, DBA Busters Cottages**

New Owners: projected for Nov 30, 2020 (may be delayed):

Christopher & Deanna Boettcher

Mar Vista Farm + Cottages {C-Corp}

emails: chris@boettcher.com deanna@boettcher.com

ph: 262-573-5801 or 917-797-2245

As per Health Orders:

COVID19 Business Specific Health & Safety Form TRANSIENT LODGING
NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must read and implement the County of Mendocino-specific guidelines for Transient Lodging, including short-term vacation rentals, issued in the September 22, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the State of California Guidelines for Transient Lodging dated October 20, 2020, the County of Mendocino Public Health Order dated September 22, 2020 and the County of Mendocino Facial Coverings Order dated July 2, 2020.

A health and safety plan is required to operate.

See our plan attached:
(basically same as current owners)

1. Describe the type of signage you will have and locations.

Guest arrival...

Sign advises that the office is closed. All guests are greeted outside of the office in or near their car. The only enclosed space guests are permitted to enter is their own cottage.

Signs are placed at all the entry doors to our Glass House, our only enclosed meeting and group dining space. The signs state that the Glass House is closed.

Sign is placed at the entry to the gazebo containing the hot tub. The sign states that the hot tub is closed.

Sign is placed at the playhouse. The sign states that the Playhouse is closed.

Signs are placed above every sink reminding guests to sing Happy Birthday twice while washing hands.

Signs are placed in each guest cottage reminding guests to stay distant from other guests, to keep a mask with them at all times and to put it on when encountering other guests, and to wash their hands including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when guests or employees cannot get to a sink or hand washing station every hour and after gathering items from our gardens and eggs from our hens.

Children are to be entertained with separation from other children outside their family group. Guests from other cottages and not associated with the cottage's occupants should not enter their cottage.

Guests associated with guests from another cottage need to be within a so-called "Social Bubble" in accordance with the current health order and are not to be permitted to enter one another's cottage.

Signs in English & Spanish are placed in the central work space stating that employees must keep their mask on at all time they are in guest cottages, near guests or others, never to enter a cottage if guests are present, to wash their hands before and after entering a guest cottage, to wear a fresh pair of gloves when entering a cottage, and to take their temperature before leaving their home for work [not to come to work if temperature is above 100 degrees] and to take their temperature before eating lunch.

2.Describe the PPE you will provide to your employees and guests.

Wash basins and soap are provided for everyone in and about the hotel.

Face masks are available to everyone in and about the hotel.

Gloves are available to everyone in and about the hotel.

Thermometers are available to everyone in and about the hotel.

We give our staff a package of three washable cloth masks and a box of disposable nitrate gloves.

As part of the guests' confirmed reservation letter we state "By accepting your reservation confirmation, you agree to comply with these directives" which include instructions to "Bring appropriate protective gear with you: face masks, thermometer, wipes, gloves, spray stuff, ... Resupply of our stock has been unpredictable."

As a negative PPE, guests are advised that the owners have decided not to share what the hotel has to offer and, therefore guests might consider bringing their own games, books, card decks, and other entertainment.

3.Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.

The owners have spoken with their employees about the meaning of the signs in English & Spanish are placed in the central work space stating that employees must keep their mask on at all time they are in guest cottages, near guests or others, never to enter a cottage if guests are present, to wash

their hands before and after entering a guest cottage [including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or hand washing station)], to wear a fresh pair of gloves when entering a cottage, and to take their temperature before leaving their home for work [not to come to work if temperature is above 100 degrees] and to take their temperature before eating lunch.

Employees are encouraged to ask questions about these procedures and to suggest improved protection methods and paraphernalia.

The importance of physical distancing, both at work and off work time, as well as description of what social distancing is. Proper use of face coverings, including information that face coverings do not protect the wearer and are not personal protective equipment (PPE) but do help protect people near the wearer and do not replace the need for physical distancing and frequent hand washing. Employees should wash or sanitize hands before and after using or adjusting face coverings. Avoid touching eyes, nose, and mouth

Information on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus

4.Describe your plans for protecting your employees' health.

{If requiring self-screening at home, which is an appropriate alternative to providing it at the establishment, ensure that screening was performed prior to the worker leaving the home for their shift and follows CDC guidelines.}

Before leaving your home for Mar Vista check for signs of infection.

Do not come if you have any of these symptoms:

Fever or chills--check with a thermometer, above 100° take caution

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

Cranky

or if they or someone they live with have been diagnosed with COVID-19.

Information on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.

We review the details of wearing facial coverings in accordance with the July 2, 2020 county order:

What is a cloth face covering?

A cloth face covering is a material that covers the nose and mouth.

It can be secured to the head with ties or straps or simply wrapped around the lower face.

It can be made of a variety of materials, such as cotton, silk, or linen.

A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweat-shirts, or towels.

How well do cloth face coverings work to prevent spread of COVID-19?

There is scientific evidence to suggest that use of cloth face coverings by the public during a pandemic could help reduce disease transmission.

Their primary role is to reduce the release of infectious particles into the air when someone speaks, coughs, or sneezes, including someone who has COVID-19 but feels well.

Cloth face coverings are not a substitute for physical distancing, washing hands, and staying home when ill, but they may be helpful when combined with these primary interventions.

When should I wear a cloth face covering?

You should wear face coverings when in public places, particularly when those locations are indoors or in other areas where physical distancing is not possible.

How should I care for a cloth face covering?

It's a good idea to wash your cloth face covering frequently, ideally after each use, or at least daily.

Have a bag or bin to keep cloth face coverings in until they can be laundered with detergent and hot water and dried on a hot cycle.

If you must re-wear your cloth face covering before washing, wash your hands immediately after putting it back on and avoid touching your face.

Discard cloth face coverings that:

- No longer cover the nose and mouth
- Have stretched out or damaged ties or straps
- Cannot stay on the face
- Have holes or tears in the fabric.

5.Describe your plans for protecting the health of guests.

Guest reservation confirmation states:

For Your Protection

Mar Vista staff, guests and you must comply with
**California and Mendocino County COVID-19 Safe Business Operations
Protocols**

**By accepting your reservation confirmation, you agree to comply with
these directives**

Before leaving your home for Mar Vista check for signs of infection.

Do not come if you have any of these symptoms:

Fever or chills--check with a thermometer, above 100° take caution

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

Should you develop these symptoms while at Mar Vista, you will be evaluated by local health practitioners and

you may be required to remain **quarantined** in your cottage for two weeks at **your expense** without recourse against Mendocino County.

You agree to comply with any and all isolation/quarantine orders and contact tracing required by health authorities.

On arrival, provide **contact information** should you become incapacitated.

Your reservation may be cancelled if another guest is required to be quarantined in the cottage you reserved

Bring appropriate **protective gear** with you: face masks, thermometer, wipes, gloves, spray stuff, ... Resupply of our stock has been unpredictable.

You are required to wear a **mask** while outside of your cottage and maintain **six feet** distance from others not among your party, and **wash hands** frequently.

Parents must assure that their children comply with these safeguards.

As always, your cottage will be thoroughly cleaned, and now will be given a complete **CDC disinfectant treatment**.

We have decided not to share what we have to offer—bring your own games, books, card decks, entertainment, ...

The rope swing, hot tub and glass house are closed.
Evening egg gathering will be managed to limit close encounters.
Do not swim in the ocean with a mask on.

Above each sink is a note to sing Happy Birthday twice.

In addition to washing hand every hour, remember to wash hands

- **Before, during, and after** preparing food
- **Before** eating food
- **Before** and **after** caring for someone at home who is sick with vomiting or diarrhea
- **Before** and **after** treating a cut or wound
- **After** using the toilet
- **After** changing diapers or cleaning up a child who has used the toilet
- **After** blowing your nose, coughing, or sneezing
- **After** touching an animal, animal feed, or animal waste
- **After** handling pet food or pet treats
- **After** touching garbage

Hand washing - five steps every time.

1. **Wet** your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. **Lather** your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. **Scrub** your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.
4. **Rinse** your hands well under clean, running water.
5. **Dry** your hands using a clean towel or air dry them.

6. Describe how you will prevent crowds gathering at your facility.

Mar Vista covers nearly nine acres most of which is open meadow and forest. Because of the open area guests are generally visible from afar. The owners will counsel guests when they are found to be gathering without maintain at least 6 feet distance and not wearing masks.

We have closed the areas where guest often congregate: rope swing, playhouse, and goat paddock. We keep watch on the numbers in our gardens gathering food & flowers.

7.Describe how you will enforce physical distancing at your facility.

Mar Vista covers nearly nine acres most of which is open meadow and forest. Because of the open area guests are generally visible from afar. The owners will counsel guests when they are found to be gathering without maintain at least 6feet feet distance and not wearing masks.

8.Describe the payment methods you will use (contactless is preferred).

Full cost payment is taken when reserving online over the internet through a sophisticated reservation system.

9.Provide the name, phone number and email address (optional) of the person or persons you have designated as the COVID19 contacts for your property. In your response, state whether they are on-site or available within one hour of a call.

Our owner/mangers are onsite 24/7 all the time, every day and are available always in all ways: doorbell, knock on door, walking up to them, cell phone, etc...

10.Reservations are required. What are your methods for taking reservations and appointments?

Reservations are made over the phone or online over the internet through a sophisticated reservation system. All reservations are confirmed through email. Rarely do potential guest drive-in unannounced. Guests arriving without a reservation are attended at their vehicle.

11. How Many hours are necessary between separate room or unit occupancies on your property?

Two-to-four hour is required for proper venting cleaning and sanitizing. A two-bedroom cottages take longer than One-bedroom cottages.

12. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.

At the time of reservation guests are given the following notice and guests must accept the terms in return correspondence:

For Your Protection

Mar Vista staff, guests and you must comply with
California and Mendocino County COVID-19 Safe Business Operations Protocols

By accepting your reservation confirmation, you agree to comply with these directives

Before leaving your home for Mar Vista check for signs of infection.

Do not come if you have any of these symptoms:

Fever or chills--check with a thermometer, above 100° take caution

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

Cranky

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you may be required to remain **quarantined** in your cottage for two weeks
at **your expense** without recourse against Mendocino County.
You agree to comply with any and all isolation/ quarantine orders and contact tracing required by health authorities.
On arrival, provide **contact information** should you become incapacitated.

Your reservation may be cancelled if another guest is required to be quarantined in the cottage you reserved

Bring appropriate **protective gear** with you: face masks, thermometer, wipes, gloves, spray stuff, ... Resupply of our stock has been unpredictable.

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As always, your cottage will be thoroughly cleaned, and now will be given a complete **CDC disinfectant treatment**.

We have decided not to share what we have to offer—bring your own games, books, card decks, entertainment, ...

The rope swing, hot tub and glass house are closed.

Evening egg gathering will be managed to limit close encounters.

Do not swim in the ocean with a mask on.

13. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation?

Guests are told as part of their confirmation material:

Should you develop these symptoms while at Mar Vista, you will be evaluated by local health practitioners and

you may be required to remain **quarantined** in your cottage for two weeks at **your expense** without recourse against Mendocino County.

You agree to comply with any and all isolation/quarantine orders and contact tracing required by health authorities. On arrival, provide **contact information** should you become incapacitated.

Your reservation may be cancelled if another guest is required to be quarantined in the cottage you reserved

14. If your property has a sauna, hot tub or steam room, is it operational?

Open according to recent guidelines. It is drained completely every time it is used. Washed and sanitized daily.