**Hartstone Bible Camp (HBC) Health and Safety Form**

\*\*This document is based on the requirements provided on this page: https://www.dropbox.com/sh/mil48wr94pfwr6u/AABNusnRAni-pH9x9\_G3-Mk-a/CAMPGROUNDS-RVPARKS-OUTDOOR\_COVID19%20Business%20Specific%20Health.docx?dl=0

1. Describe the type of signage you will have and locations.

HBC will have the three required signs from the Mendocino County website (<https://www.mendocinocounty.org/home/showdocument?id=35690>) posted on the seven public entrances of the camp buildings. These entrances include four public entrances to the dining hall, one public entrance to the Chapel, and two public entrances to the bathhouse.

1. Describe the PPE you will provide to your employees and guests.

Gloves and masks will be provided for the kitchen staff that are directly handling food. Masks will be provided for the camp hosts. Campers may bring as much personal protective equipment as they desire.

1. Describe your plans for training employees and temporary workers on the use of PPE; disinfection, sanitation and other cleaning techniques.

HBC will conduct a staff training day which is to include a thorough overview of the COVID-19 crisis, including PPE, disinfection, sanitation, and other cleaning techniques.

1. Describe your plans for protecting your employees’ health.

HBC staff will be required to not come in to work if they are feeling sick, or to go home if they begin feeling sick during the work day. Staff will also be required to wear masks while on shift or inside a camp building.

1. Describe your plans for protecting the health of clients and guests.

HBC clients and guests are allowed to bring any PPE or sanitizing equipment they desire for their own safety. HBC staff will also be sanitizing the camp regularly for the safety of all who enter the facility.

1. Describe how you will prevent crowds gathering at your facility.

Crowds will be prevented from gathering through the use of markers to remind campers of the physical distancing requirements of Mendocino County. Indoor furniture has been moved and pathways have been widened to accommodate for physical distancing.

1. Describe how you will enforce physical distancing at your facility.

Physical distancing will be enforced through the use of markers to remind campers of the physical distancing requirements of Mendocino County. Indoor furniture has been moved and pathways have been widened to accommodate for physical distancing.

1. Describe the payment methods you will use (contactless is preferred).

HBC will use payment methods such as a square reader and a self-serve box in order to receive payments. Group leaders paying for their group will pay through a check.

1. Provide the name, phone number and email address (optional) of the person or persons you have designated as the contacts for your property and who can be on the property within an hour.

Joel Thompson – (707) 743 – 1578 is the Operations Manager and will be available to be on the property within the hour if needed.

1. Reservations are required. What are your methods for taking reservations and appointments?

Reservations are made through virtual contracts and contacting the camp director via phone calls and emails.

1. Describe the limit on the number of guests permitted in each tent site, RV site, and cabin (regardless of size).

Each tent site, RV site, and cabin is permitted to have only 12 people per state regulations, broken up into either family units or social bubbles, which is under the authority of each group’s specific group leader.