



COVID19 Business Specific Health & Safety Form HAIR SALONS and BARBERSHOPS

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must read and implement the County of Mendocino-specific guidelines for Hair Salons and Barbershops issued in the September 8, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Hair Salons and Barbershops](#), the [County of Mendocino Public Health Order dated September 8, 2020](#) and the [County of Mendocino Facial Coverings Order dated July 2, 2020](#). A health and safety plan is required to operate.

NOTE: EFFECTIVE AUGUST 28, 2020, HAIR SALONS AND BARBERSHOPS MAY OPEN INDOOR OPERATIONS WITH MODIFICATIONS AND FOLLOW THE GUIDANCE: HAIR SALONS AND BARBERSHOP SERVICES PROVIDED OUTDOORS

1. Describe the type of signage you will have and locations.

I have Signs that I downloaded from behindthechair.com as well as from the County. For example Please wear a face covering at all time, call for an appointment, this salon is disinfected regularly, please come alone to your appointment, we are not accepting cash at this time, please stay 6 feet apart, please don't touch retail products, please stay outside for your appointment, please wash your hands for 20 seconds etc. I have some that I put in a sandwich board outside my door, some on my window, and some inside by the reception desk and my station. All signs are 8x11.

2. Describe the PPE you will provide to your employees and clients.

I don't have employees. I offer Hand Sanitizer, gloves and disposable masks.

3. Describe your plans for training employees and contract workers on the use of PPE; disinfection; sanitation and other cleaning techniques.

I currently do not have any employees or booth renters. I am alone in a 1,000 square

foot salon. I at all times wear a face mask, face shield, gloves, and an apron. I don't believe that using a face shield alone is going to protect me and my customers, so I wear both. I have a checklist that I follow to disinfect and sanitize in between clients and at the end of the day

4. Describe your plans for protecting your employees' and clients' health.

I have my client wait outside or in their car until I call them to let them know they can come in. I open the door for them so that they don't touch the door handle. I take their temperature while they are still outside, if they are ok, they come inside and I offer hand sanitizer or gloves. They fill out a Client Health Questionnaire with a disinfected pen that they get to keep. After that, they come in to the cutting floor, and I have them sit in my disinfected chair or if they prefer a disposable cover over the chair will be installed. I put all my clean capes in a Zip Lock bag and I open it in front of them for them to know that it's clean. While performing their service, I at all times have a mask, face shield and gloves on. Once I'm done I take off their cape I put it in the soiled hamper. They pay with their credit card which I do a manual entry so that I don't have to touch their card. When they are about to walk out the salon, I give them hand sanitizer again and I open the door for them so that they don't have to touch the door handle. I use a clean pair of gloves and a clean smock (apron) with every client.

5. Describe how you will prevent crowds gathering at your facility.

I am the only person working in the salon. I ask clients that they come alone, so it's only me and 1 client in the salon. My waiting room is closed and I give myself 45 minutes in between clients to clean and disinfect.

6. Describe how you will enforce physical distancing at your facility.

I am the only person working in my salon, so it's just me and the client. If I am performing a color service, I will go to another room or outside while they are processing so that I am not at close contact with them for so long.

7. Describe your reservation system and state the gap between client appointments to allow for sanitation practices.

My clients call or text me and I write it down in my schedule book. I am not taking walk-ins, I am by appointment only. I give myself a 45 minute gap in between clients to sanitize.

8. Describe the payment methods you will use (contactless is preferred).

I use Venmo, and if the client pays with a credit card, I do a manual entry on my

Square App, they read me their credit card number and that way I don't touch their card.

9. Describe the methods used to clean and disinfect shears, electric tools, clippers, etc.

I wash combs, brushes, clipper guards, color brushes and implements with soap and water to remove any hair and then I submerge them in Barbicide. After about 1 hour or longer, I take them out, I rinse them with water and then I leave them to dry under a clean towel. Once they are dry, I put them in a closed clean container. Any electrical tools that cannot be submerged in Barbicide like Clippers and Penut Trimmers are sprayed with Clipper Disinfectant Spray, but before that I use a sanitized color brush to remove any remaining hair that is stuck there. I use a clean paper towel to remove any hair from my shears and then I spray them with Barbicide. I let it sit for a few minutes and then I wipe them down with another clean paper towel.

10. Describe the methods used to clean and disinfect hoses, handles, chairs and other high-contact areas.

I spray either Lysol or Clorox spray in all the surfaces and chair first, then I come back and with a clean microfiber towel I wipe things down. If it has dried up, I spray again. Once I am done, I use the Lysol Disinfectant spray to spray the cutting floor and the front area where they pay which is next to the front door. I disinfect the door handles before and after each client even though they don't touch the door knobs. At the end of the day I disinfect and sanitize the whole salon including all the light switches.

11. Describe the methods for cleaning and disinfecting towels, smocks, capes and other reusable items.

I only use the towels, smocks (aprons), capes 1 time and then they get put in the soiled hamper. My hamper has a large plastic bag inside where I put my soiled reusable items. I don't have a washer and dryer at work so I take all the soiled items home. They get washed and dried 2 times and then I fold them. I remove the soiled plastic bag that was inside the hamper and I dispose of it. I put a clean large plastic bag inside the hamper and then I put the reusable items in there after they are folded. Once I get to the salon, I put towels and smocks in closed containers and I put the folded capes inside individual ziplock bag so that I can open it in front of my client before putting it on them.

12. Describe the occupancy limitations for the facility; workers and clients.

I have a 1,000 square foot salon and I am the only person working. I only allow 1 client at a time. They cannot bring a friend, their children or their spouse. If I am cutting a minor's hair the parent is allowed to be there.

13. Describe how you will reconfigure seating and walking areas to maintain six feet of physical distancing in your facility.

I closed the waiting room, and it's only me and the client at all times. I indicate the client to walk to my chair first, and then I follow. When the client leaves, I'm alone disinfecting the salon.

14. If applicable, describe how you will indicate separate entry and exits to/from your facility.

I do have a back door, but since it's only me and the client and nobody is in the waiting room, they go in and out from the front door.

Self-certify

Go to www.mendocinocountybusiness.org, click **Self-Certification** in numbered item 5, select Hair Salons and Barbershops from the dropdown menu, upload your plan and complete the self-certification process online. Alternatively, you may mail the completed certification form (with any required attachments) to: County of Mendocino Environmental Health, 860 N. Bush Street, Ukiah, CA 95482.

Your Business Specific Health & Safety Plan will become public record.