

## **COVID 19 Business Specific Health & Safety Form | Funerals**

**Company:** Better Place Forests

**Last Updated:** 6/29/2020

Better Place Forests owns and operates conservation memorial forests, which provide families access to beautiful outdoor areas, and a space for families to spread cremated remains. Better Place Forests is not a funeral home; however, we are providing this information as a company that provides end of life services.

### **1. Describe the type of signage you will have and locations.**

Better Place Forests is displaying 3 different types of signage:

1. Attention: Do not enter if you feel sick
2. Important: Must wear face covering to enter
3. Notice: Must practice social distancing

Each of these signs will be posted in the following locations:

- Main entrance gate
- Meeting Room
- Office
- Restrooms

### **2. Describe the PPE you will provide to your employees and visitors.**

PPE provided to employees:

- Face coverings
- Gloves
- Hand sanitizer

PPE provided to customers:

- Face coverings
- Gloves
- Hand sanitizer

### **3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.**

All employees and temporary workers will be trained in accordance with procedures and protocols advised by Mendocino County, the State of California, and/or the Centers for Disease Control and Prevention (CDC). These training sessions will be live and will review protocols and procedures in depth.

The Visitor's Center in Point Arena is cleaned regularly by a professional cleaning service. In addition to regular, deep sanitation, staff will disinfect surfaces and hands while coming into contact with the VC. While hosting customers or while working independently in the space, all team members will follow cleaning protocols.

#### **4. Describe your plans for protecting your employees' and visitors' health.**

1. **COVID-19 Education** | Employees accessing this forest will be trained on COVID-19 symptoms, local regulation and requirements, the importance of staying home if sick. Employees will be trained on the importance of frequently washing hands, avoiding touching eyes, nose or mouth, and avoiding contact with others.
2. **Required PPE** | All employees and customers must wear a face covering while in the forest.
3. **Social Distancing** | All employees and customers must remain at least 6 feet away from other people at all times.
4. **Professional Cleaning Services** | Better Place Forests will have the site professional cleaned regularly.
5. **Disinfecting Protocols** | Better Place Forests will provide specific protocols for disinfecting surfaces, and provide hand sanitizer to all employees and customers.

#### **5. Describe your plans for protecting the health of your congregants.**

1. Limiting the number of customer groups in the forest
2. Limiting the size of customer groups to no more than 10 people at a time
3. Providing PPE
4. Providing hand sanitizer
5. Training employees
6. Ceremonies and activities to occur outdoors; indoor activity extremely limited

#### **6. Describe how you will prevent crowds gathering at your facility.**

1. Limiting the number of customer groups in the forest
2. Limiting the size of customer groups to no more than 10 people at a time

#### **7. Describe how you will enforce physical distancing at your facility.**

Our facilities are primarily outdoors with ample space for customers and guests to keep a 6 foot distance. We will be limiting the number of people allowed on the property to no more than 15 people at a time, staff and customers included. We are limiting the number of people in our visitor center to be 1 at a time.

#### **8. Describe practice for washing or shrouding bodies.**

Better Place Forests does not handle bodies or allow burial. Instead, families spread cremated remains of loved ones within the forest.

**9. If applicable, describe the payment methods you will use (contactless is preferred).**

Payments are typically handled prior to visiting the forest by customers providing payment online or via telephone. For payments not issued in advance, payments will be processed through entering credit card information into an iPad. The iPad will be cleaned between each use.

**10. Describe how you ensure that shared items are disinfected.**

Better Place Forests will train employees on disinfecting procedures and provide cleaning materials on location.

**11. Describe the occupancy limitations for the indoor facility and outdoor areas.**

Our facilities are primarily outdoors with ample space for customers and guests to keep a 6 foot distance. We will be limiting the number of people allowed on the property to no more than 15 people at a time, staff and customers included. We are limiting the number of people in our visitor center to be 1 at a time.

**12. Describe the limitations in the number of services and any methods for maintaining stable groups of congregants.**

Better Place Forests will limit the total number of customer activities (visits, tours and Memorial Ceremonies) to approximately 3 a day, with approximately an hour in between customer groups to allow for time to disinfect all surfaces. We are limiting the total number of customers on the property to 10 customers at a time.

**13. Describe how you will reconfigure seating and walking areas to maintain six feet of physical distancing between visitors.**

Because our services are in a forest, there is ample space for customers and staff to remain 6 feet apart at all times.

**14. If applicable, describe how you will indicate separate entry and exits to / from your facility.**

N/A

**15. Describe your methods for reconfiguring parking areas to avoid congregation points.**

Better Place Forests will be limiting the size of customer groups to no more than 10 people at a time which will avoid congregation in our parking area.

**16. Describe how you will ensure physical distancing in restrooms.**

Our property has 1 single use restroom available for use.