

Last updated: 7-03-20

## **Covid19 Business Specific Health and Safety Plan Black Oak Ranch Campground**

### **1. Describe the type of signage you will have and locations.**

Signs at entrance will indicate reservations required for entrance. Do not enter if you feel sick signs will be placed at entrance and Camp Host. Maintain physical distancing reminder signs, mask reminder signs, as well as Black Oak Ranch Campground Health & Safety Rules will be placed at campground camp host and in individual campsites. Physical distancing and mask reminder signs will be posted at camp host, in each campsite, and at entrances to the creek. Directional signs will direct campers to check-in as well as their private creek access.

### **2. Describe the PPE you will provide to your employees and guests.**

Hand sanitizer, masks, gloves, gowns, and shoe covers will be provided to employees. Masks (if they don't have them) will be provided to guests. Hand sanitizer will be available throughout the site.

### **3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; sanitation and other cleaning techniques.**

Employees will be trained by Maria Mangini, PhD, FNP and Sharon Paltin, MD on the use of PPE, disinfection, sanitation and other cleaning techniques. The Safe Business Operations Protocol will also be posted at Host Camp for employees to reference as well.

### **4. Describe your plans for protecting your employees' health.**

Employees will be provided with training, PPE, and be required to physically distance themselves from guests and other employees not in their own Stable Bubble. Employees will be instructed to self-assess possible COVID-19 symptoms using an online tool daily. Employees will be instructed to stay at home if they feel sick. Temperatures will be taken at the beginning and end of each work shift. All employees work outside. We have no shared inside space in the camping area with the exception

of portable toilets. Employees have separate portable toilets than guests. All portable toilet cleaning will be performed by a professional toilet company, B&B Toilets, using COVID-19 cleaning guidelines. All guests will have their temperatures taken upon arrival while still in their cars using a no touch thermometer. Guests will be asked about any COVID-19 symptoms upon arrival. Guest groups will be asked to leave and self-isolate offsite if they exhibit elevated temperatures or other COVID-19 symptoms.

**5. Describe your plans for protecting the health of clients and guests.**

Campsites will be distanced from each other by 50' or more. Signs will be posted requiring guests to keep social distance from other guests in common areas. Guests will be required to wear masks outside of their own campsites. Each campsite will have access to it's own private Porta Pottie. Campsites will be vacant for at least 24-hours between guest groups. Porta Potties will be cleaned between guest groups. Water supply spigots and other common areas will be cleaned regularly. Guests will be asked to pack in and out their own trash. Employees will ensure no trash is left behind between guests and that campsites are clean. Guests will agree to comply with COVID-19 guidelines upon booking. Guests will be reminded of these guidelines via pre-arrival instructions including to keep physical distance where possible, wear masks when outside of their campsites, and to leave with their camp mates if anyone shows symptoms of Covid-19. Camping groups will be maximum six people all of the same household, living unit or Household Support Unit. Each campsite group will have private access to the nearby creek.

**6. Describe how you will prevent crowds gathering at your facility.**

Guests will need to make reservations online. Entrance to the camping area will be through controlled gates monitored by onsite camp hosts. Entrance gates will be closed between 10PM-8AM.

**7. Describe how you will enforce physical distancing at your facility.**

Guests will be reminded of physical distancing requirements prior to arrival and upon check-in. Signage will be prominently placed reminding guests of physical distancing rules. If on site staff observe violations of physical distancing they will ask guests to comply with distancing rules. If guests do not comply they will be asked to leave.

**8. Describe the payment methods you will use.**

Reservations and payment will be handled online through Hipcamp.com. No payments will be accepted on site.

**9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the contacts for your property and who can be on the property within an hour.**

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**10. Reservations are required. What are your methods for taking reservations and appointments?**

All reservations will go through [HipCamp.com](https://www.hipcamp.com).

**11. Describe the limit on the number of guests permitted in each tent site.**

Campsites will contain a maximum of six guests. Groups of two or more must be members of the same household, living unit or Household Support Unit per Mendocino County Ordinance dated July 1, 2020.

**12. Describe the occupancy limitations for your campground.**

All campsites on our property are a minimum of 50' from another campsite. Our total property is 150 acres. Maximum occupancy at this time will be less than 100 guests.

**13. How many hours are necessary between tent site rentals for required cleaning and disinfection?**

24 hours, but in most cases camps will be vacant for 72 hours between groups.

**14. Describe the method you'll use to keep physical distancing between tent sites.**

Campsites are minimum 50' feet apart. Rock, log and tree rounds, as well as signs will mark campsite boundaries.

**15. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders.**

All guests on Hipcamp.com (Hipcampers) agree to comply with host rules upon booking. The following rules will be outlined and agreed to:

**Black Oak Ranch Campground  
COVID-19 Health & Safety Rules**

1. Guest temperatures and an intake questionnaire will be taken upon arrival. If guests exhibit elevated temperatures or other COVID-19 symptoms at check-in or during their stay, they and the rest of their group will be asked to leave and quarantine for 14-days offsite.
2. Campsites are limited to six guests (including children) and all guests in a campsite must be part of the same household, living unit or Household Support Unit per Mendocino County Health Order July 1, 2020.
3. Guests must remain at least 6' from other guests not in their own household, living unit or Household Support Unit when in common areas. Guests not complying with physical distancing rules will be asked to leave without a refund.
4. Guests are required to wear face masks when outside of your campsite per County Facial Coverings Order dated June 19, 2020.
5. Please utilize hand sanitizer when using the portable toilets and water spigots.
6. Guest agrees to comply with operative County Shelter-in-Place orders: <https://www.mendocinocounty.org/community/novel-coronavirus/health-order>
7. In the event in the event a guest is determined by a medical professional to require isolation or quarantine for COVID-19, guest agrees to:
  - Comply with any and all isolation/quarantine orders and contact tracing required by County public health authorities.
  - Agrees to shelter on the property if deemed safe and appropriate by public health authorities.
  - Agrees to cover all costs (for housing, food and basic essential needs) in the event a guest, without primary residence in the County, is determined by a medical professional to require isolation or quarantine for COVID-19 during their stay.
  - Guest agree(s) to fully comply with any such allocation of costs without recourse against the County of Mendocino.

**16. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation?**

In the event a guest is determined by a medical professional to require isolation or quarantine for COVID-19 while staying at Black Oak Ranch, we will cooperate with public health authorities, and if required provide a separate campsite with a private Porta Pottie away from other guests for quarantine and isolation.

**17. Describe the methods you will use to clean and disinfect communal restroom and shower facilities.**

Each campsite will be supplied its own private, previously cleaned and disinfected Porta Pottie for the duration of their stay. Porta Potties will be cleaned and disinfected between groups.

**18. Describe the measures you will take to clean swimming pools.**

There are no swimming pools.

**19. If your facility has a food/dining area, describe the measures you will take to ensure the safety of guests and employees.**

There will be no communal food/dining areas.

**20. Describe the measures you will take to clean and disinfect communal laundry facilities.**

There are no communal laundry facilities.

**21. Describe the specialized training you will give to grounds and building personnel.**

There are no buildings on our property being used for our camping operation. Whenever possible, grounds and other maintenance work to outdoor areas will be done when campsites are vacant. Employees will be instructed on physical distancing requirements and will wear masks and gloves when performing duties where they could come into contact with guests or surfaces touched by guests or other employees.

**22. Describe the measures you will take to communicate with visitors and keep them safe?**

Guests will receive pre-arrival instructions reiterating our COVID-19 safety rules. Signs will be posted throughout the property reminding guests to physically distance. Flyers with COVID-19 rules will be distributed upon arrival.

**23. If you have a charter boat, .....**

There are no charter boats at the Black Oak Ranch.

**24. Describe your methods for sanitizing equipment such as high touch surfaces, life vests and equipment.**

Outside of Porta Potties (see question #17) there are no high touch surfaces in the campground.