
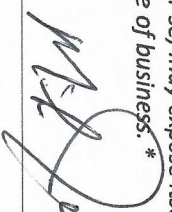


2020 PHASE 3 PLAN EFFECTIVE 6-12-2020 

Business Type:	CAMPGROUND AND RV PARK
Business Name:	HIDDEN PINES CAMPGROUND
Business License #:	124881 
Business Owner Name First: Last:	MICHAEL JA JAEGER
Business Owner Phone:	707-961-5451
Business Website (optional):	HTTPS://hiddenpinescampground.blogspot.com/
Business Address Street: City: State / Zip	18701 NORTH HWY 1 FORT BRAG CA 95457

All individuals (and businesses) must follow County and State Health Officer orders which are issued under the authority of California law. As a condition of re-opening, current orders +15105043284 require, among other things, local business compliance with state and local industry-specific guidance and submission of self-certification forms. State Statute explicitly provides that Health Officer orders may be enforced by the local sheriff or other peace officers of the County. Violation of the Orders may subject a person or business to criminal or civil penalties, as well as other legal consequences. In particular, any business that violates the Health Officer's orders risks committing negligence per se, may expose itself to civil liability for all damages created by any viral transmission that occurs at their place of business.*

I read and understand the foregoing.

 6-12-2020


Minimizing In-Person Interactions



PHASE 3 PLAN EFFECTIVE 6-12-20. 

Encourages employees to work remotely to promote social distancing in the workplace when feasible	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Re-engineered/restructured operations to provide for six feet distancing	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
When feasible products and services are offered online	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
When products or services cannot be offered online, physical contact is limited between employees and customers	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
The number of people allowed in a business at a given time has been limited	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Daily Monitoring of Employee Health Requirements	
Employee's temperature is verified to be below 100.0 degrees Fahrenheit	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Employees are required to conduct self-assessments using an online tool such as https://www.mayoclinic.org/covid-19-self-assessment-tool	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A

2020 PHASE 3 PLAN - EFFECTIVE 6-12-20.


Implementation of personal protective equipment such as gloves, masks and other protective measures deemed appropriate for the nature of the business operations	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Safe Business Practices Requirement	
Communicates and educates employees and management to carry out COVID-19 mitigation plans and protocols	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Makes available to all employees hand sanitizer and other sanitation products for the frequent cleaning of employee and customer work spaces	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Wipes down doors, handles, and surfaces on a very frequent basis and between customers	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Provides training to employees on COVID-19 mitigation measures for customer-facing activities (e.g. cleaning and sanitizing standards, etc.)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Signature: 	
Date: 6-12-20	

Mail this completed certification form (with any required attachments) to:
 County of Mendocino Environmental Health, 860 N. Bush Street, Ukiah, CA 95482



COVID19 Business Specific Health & Safety Form
CAMPGROUNDS, RV PARKS, OUTDOOR RECREATION

NOTE: In order to self-certify compliance at www.mendocinocountybusiness.org, you must read and implement the County of Mendocino-specific guidelines for Campgrounds, RV Parks and Outdoor Recreation issued in the June 12, 2020 Public Health Order.

In order to fill out this form and create a health and safety plan for your business, refer to the [State of California Guidelines for Campgrounds, RV Parks and Outdoor Recreation](#) and the [County of Mendocino Public Health Order dated June 12, 2020](#). A health and safety plan is required to operate.

BELOW IS HIDDEN PINES PHASE 3 PLAN - EFFECTIVE 6-12-2020. (C)

1. Describe the type of signage you will have and locations. *COUNTY SIGNS POSTED AT ALL BUILDINGS ENTRANCES. LARGE CUSTOM SIGN AT MAIN ENTRANCE - REGISTERED GUESTS ONLY.*
2. Describe the PPE you will provide to your employees and guests. *OWNERS AND EMPLOYEE MASKS, GLOVES, CLEANERS, SANITIZERS & PRIVATE RESTROOM.*
3. Describe your plans for training employees and temporary workers on the use of PPE; disinfection; *BLEACH, GLOVES, MASKS, OUTDOORS KEEP 10 TO 15 FEET FROM OTHER PEOPLE. INDOORS KEEP 6 FT MIN. USE MASKS, sanitation and other cleaning techniques. GLOVES - MASKS - WASH WITH SOAP 5 MIN AFTER CLEAN UPS. BATHROOMS + SHOWERS - CLEANED WITH BLEACH AND COMMERCIAL CLEANERS - TRASH COLLECTED DAILY.*
4. Describe your plans for protecting your employees' health. *EMPLOYEE AREA FOR BREAKS WITH PVT RESTROOM & KITCHEN FOR THEIR USE & CLEANING. Daily 2 times.*
5. Describe your plans for protecting the health of clients and guests. *INCREASE DISTANCE BY REDUCING POPULATION DENSITY AND DETAILED CONTRACTS.*
6. Describe how you will prevent crowds gathering at your facility. *ENFORCE GUEST CONTRACTS AND ONLY ALLOW THOSE USES.*
7. Describe how you will enforce physical distancing at your facility. *GUEST CONTRACTS SPECIFY # OF GUEST ALLOWED AND TERMS OF USE.*
8. Describe the payment methods you will use (contactless is preferred) *AMERICAN EXPRESS, MASTERCARD, VISA, CHECKS, CASH.*
9. Provide the name, phone number and email address (optional) of the person or persons you have designated as the contacts for your property and who can be on the property within an hour. *OWNERS - MIKE AND KIM JARSEN RESIDE IN HOME ON SITE.*
10. Reservations are required. What are your methods for taking reservations and appointments? *PHONES PREFERRED - APPTS ALLOWED AT THEIR SITE OR IN LOBBY.*
11. Describe the limit on the number of guests permitted in each tent site, RV site, and cabin (regardless of size). *LARGE SITES REDUCED FROM 8 TO 6 - MEDIUM SITES REDUCED FROM 6 TO 4 MAX. SMALL SITES REDUCED FROM 4 TO 2 MAX.*

2020 PHASE 3 PLAN HIDDEN PINES. EFFECTIVE 6-12-20. @

12. Describe the occupancy limitations for your campground or RV Park. **50 RV SITES PLUS 6 TENT ONLY SITES. REDUCED USE TO 40 RVs OR TENTS PLUS 2 TENT ONLY.**
13. How many hours are necessary between tent site, RV site or cabin rentals for required cleaning and disinfection? **Cleaning 30 minutes - Landscaping 30 minutes - CHECK IN - 30 minutes**
14. Describe the method you'll use to keep physical distancing between tent or RV sites. **CONTRACTS REQUIRE A DESIGNATED USER TO BE AT EACH SITE TO BE RESPONSIBLE**
15. Describe the signed agreement you have with guests regarding compliance with County of Mendocino Public Health Orders. **SEE ATTACHED**
16. In the event your facility has a guest who contracts Covid-19, what are your plans for quarantine and isolation? **"TRAVEL SITES & VACATION SITES" - QUARANTINE AT HOME - VISIT IS CANCELED AND A NEW RESERVATION IS REQUIRED.**
17. Describe the methods you will use to clean and disinfect communal restroom and shower facilities. **BLEACH AND CLEANSERS 3 TIMES DAILY.**
18. Describe the measures you will take to clean swimming pools and surrounding areas. **INDOOR POOL IS LOCKED AND CLEARED AFTER EACH USE - MAX 4 PEOPLE. DAILY PICK UP OF LITTER 2 TIMES DAILY.**
19. If your facility has a food/dining area, describe the measures you will take ensure the safety of guests and employees. **- EMPLOYEE USE ONLY AREA CLEARED AFTER EACH USE, DAILY.**
20. Describe the measures you will take to clean and disinfect communal laundry facilities. **CLOSED.**
21. Describe the specialized training you will give to grounds and building personnel. **"10 TO 15 FT DISTANCES" WASH HANDS WITH SOAP - USE GLOVES FOR CLEANUP/TRASH.**
22. Describe the measures you will take to communicate with visitors and keep them safe. **MOST COMMUNICATION IS BY PHONE OR APPOINTMENT. INDOOR occupancy Reduced.**
23. If you have a charter boat, describe how you plan to keep people six (6) feet apart while waiting for the trip to begin and on a fishing trip. **N/A**
24. Describe your methods for sanitizing equipment such as high touch surfaces, life vests and equipment. **N/A**

Your Business Specific Health & Safety Plan will become public record.

* SEE ATTACHED USER CONTRACT. @

Hidden Pines Campground - (707) 961-5451

18701 - North Highway 1 - Fort Bragg Ca. 95437

Hidden Pines Campground Terms For Use. Date _____ Site # _____

WIFI HP password = resort4u or WIFI HiddenPinesEast password = vacation

Responsible Site User/s _____.

A maximum of _____ people are allowed in the camp. A maximum of _____ RV are allowed. A max of _____ other vehicles are allowed. A maximum of _____ boats or cargo trailers are allowed. A maximum of _____ - non aggressive pets on a leash are allowed. The above responsible user/s accept/s full responsibility for all persons or pets with or visiting them at Hidden Pines Campground making sure all abide by the terms of this contract. If a violation occurs the responsible user must correct the problem when asked, or an immediate termination of the stay without refund can result. **The Check IN time is noon on _____ . Check OUT time is noon on _____ or upon the agreed to extended date as per all terms of this agreement.** Payment for services at Hidden Pines are paid prior to Check In and Check Out Dates, paid in advance and are non refundable. All reservation dates can be changed at your request in person or by phone, at least 48 hour prior to your check in date. All change dates are subject to availability and seasonal pricing. For the year 2020 all reservations are also subject to orders by government officials including; county, state and federal elected and non-elected employees. If a government order prohibits you from using your reservation date or you and/or one of your guests become infected by an infectious disease your reservation must be rescheduled by phone but the 48 hour notice requirement to change dates is waived. A signed reservation summary statement at Check IN is made a part of this agreement and this includes payments, dates, charges, and fees. Unpaid fees or charges are based upon daily posted rates at checkout. An extended stay request must be made in advance, agreed to by Hidden Pines, and be paid prior to your checkout date. All business is conducted at The Main Entrance Lobby, or night office, or by phone (707) - 961- 5451. Responsible user/s and their visitors and guests must adhere to all posted signs, notices, camp use rules, terms and conditions. The responsible user/s acknowledge and agree to waive liabilities and indemnify against any/all claims or liabilities by all person's that they bring or who visit them at the Hidden Pines Campground. Indemnified parties include; owners, employees, contractors, lenders, and insurers. This liability waiver and indemnity agreement specifically applies to all damages, losses, injuries or deaths caused by; nature, people, plants, animals, floods, tsunami, wind, rain, trees, fire, mud, rocks, holes, fences, vehicles, boats, trailers, motor homes, the pool, crime, terrorism, virus, bacteria, pandemics, epidemics, riots, or wars. Responsible user/s are guarantor/s for repairs for damage caused by them or their guests at Hidden Pines Campground.

Agreed:

Responsible Site User/s x _____ / _____

Print _____ / _____

Agreed: Hidden Pines Campground, by _____ Date _____

Print _____

Site # _____ **Hidden Pines Campground - (707) 961-5451**
HIDDEN PINES CAMPGROUND – GUEST USE AGREEMENT.

For emergency hospital, police, or fire services call 911 – Then notify Hidden Pines at 707-961-5451. In the event of a Forest Fire - Listen to emergency broadcasts and also FM 95.3 and follow broadcast instructions. If a Tsunami warning is issued go north ¼ mile from Hidden Pines to highway 20 – Then go east to Willits.

EFFECTIVE MARCH 1st 2020. KEEP 10 FEET APART FROM OTHER GUESTS. REVIEW AND ABIDE BY ALL GOVERNMENT ORDERS.

You are responsible to stay informed and comply with all Government orders as a condition of your stay. Mendocino County and the State of California are posting detailed orders on the Internet. If you become infected by an infectious disease then reservation changes and quarantine are mandated by government orders.

Breaking these written or any other posted USE INSTRUCTION at Hidden Pines Campground are valid reasons to terminate your stay or visit.

1) Fees for use and/or services are paid inside the Lobby at the main entrance, at the night office, or by phone. Before you make a reservation, buy, and pay for services at Hidden Pines Campground, please consider the fact that you are buying services in advance. Should your circumstances change or you become dissatisfied, or you wish to make a change of plans, prepaid fees for all services are not refundable, however you may request for any reason a new reservation date with not less than a 48 hour request, made prior to your check in date. 2) All persons agree to comply with all laws, regulations and/or orders imposed by; county, state or federal government officials and/or employees. 3) All people must drive slowly – “5mph or less” and they do not move a table or fire ring. 4) Pets are registered, on a leash, and are not allowed in the pool. 5) No person may disturb the peace or safety of another person according to the all laws of California. Being too loud or using aggressive behaviors, including inebriated or drunken behaviors, are subject to all Federal and State laws at Hidden Pines Campground. **Quiet Time is: 10 pm to 10 am daily and quiet enjoyment is more stringent during these hours to allow quiet campfires, conversations, and/or sleep.** 6) People and animals at Hidden Pines Campground may not hunt or use; firearms, bows, sling shots, air guns, or any other weapon for any purpose, other than self defense. 7) People may not infringe or hamper other people from acting within their legal rights. 8) Any use may be terminated for causing a disturbance and/or hindrance related to the operation of a safe and clean campground. 9) Minors must be supervised by an adult, “within visual range of an designated adult”. 10) Trash is deposited into receptacles in front of the shower building or at the main entrance building area. **RV Towing can occur according to, “California Civil code 799.22” - A recreational vehicle can be towed 72 hours after a notice is delivered to you or to an adult at your vehicle or after notice is posted on the vehicle.**

Responsible Site User/s X _____ / _____ Date _____
Print _____ / _____

Agreed by Hidden Pines Campground x _____ Date _____
Print _____ . Page 2 of 2